SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)
EVENT REPORT

NAME OF THE EVENT: ORIENTATION PROGRAM FOR Skill Enhancement Course-2 (SEC-2)			
DATE	**DEPARTMENT**	**COMMITTEE/ SOCIETY**	**COORDINATORS' NAME**
23.03.2023		IQAC	Dr. Deepti Jain, Dr. Arpita Kaul, Dr.Sunita Yadav, Dr. Rekha Yadav, Ms. Monika Meena, Ms. Rajbir
TIME	**VENUE**	**NUMBER OF PARTICIPANTS**	**NATURE: Online**
3:00 pm - 5:00 pm	ZOOM, The event was live on YouTube also	44 + 136 YouTube participants	Online Zoom link: https://us06web.zoom.us/j/83489451736?pwd=bmZnOFl5bExSd0tNZlVMbEI5K3B6QT09 YouTube link: https://www.youtube.com/live/pHDQ5dGfwXs?feature=share
FINANCIAL SUPPORT/ASSISTANCE (if any):			

BRIEF INFORMATION ABOUT THE ACTIVITY

TOPIC/SUBJECT OF THE ACTIVITY	Orientation program for SEC-2 2023
OBJECTIVES	To help the students make an informed choice about the Skill Enhancement Course-2 (SEC-2) papers
METHODOLOGY	Power Point presentations was given by faculty members of different departments.
INVITED SPEAKERS WITH AFFLIATION DETAILS (IF ANY)	Faculties of different departments of Sri Venkateswara College.
OUTCOMES	• **The students learnt about the different SEC-2 options being offered to second-semester students.** • **The students learnt about the course structures of various SECs.** • **The students learnt about the outcomes of various SECs being offered.**

	• The students were also introduced to the faculty members of different departments associated with SECs.

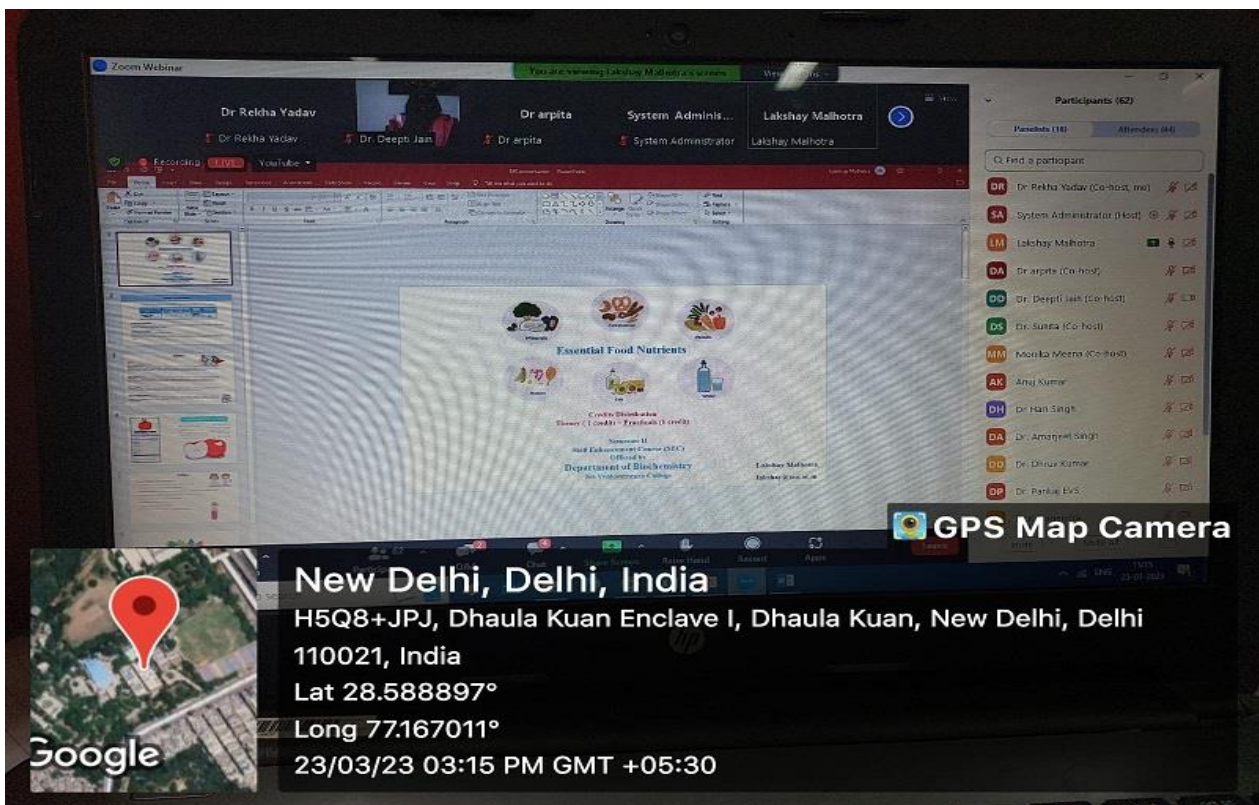**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

1 Notice & Letters √	2 Number of Participants & Name of participants √	3 Video clip	4 Photos √	5 Feedback Form & analysis √
6 News clip with details	7 Sample Copy of the Certificate	8 Posters/ Invites √	9 Event report Attested by Event Coordinator & IQAC Coordinator √	10 Any other document √

| IQAC Document No: IQAC/SVC/2022-2023/22 SEC orientation	Criterion No: 1
Departmental file no:	IQAC file No: SVC/2022-22

| NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Dr. Deepti Jain Dr. Arpita Kaul Dr.Sunita Yadav Dr. Rekha Yadav Ms. Monika Meena Ms. Rajbir	Dr. Deepti Jain	

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

REPORT

An online orientation program for Skill Enhancement Course-2 (SEC-2) was organised on Zoom platform by criteria I, IQAC, SVC on 23-03-2023 from 3:00 pm to 5:00 pm. The program was for second semester students. The faculties of different departments presented and discussed about the various SEC options being offered by the college. The teachers informed about the course structure, outcomes and shared their contact details for further clarification. The session began with a welcome address and introductory remarks by Dr. Deepti Jain, Convener, Criteria 1, NAAC. She informed them about the various options and combinations they can opt as SEC-2 and also informed that in second semester they can not choose the SEC course which they have studied in the first semester.The students were informed about the centralized form available for filling up the SEC option, the last date of which is 31 March2023. After this, presentations were delivered by departmental representatives in order to facilitate a smooth selection of SEC options by the students.

The queries were taken up after each presentation and at the end at length. The faculty members mentioned eligibility criteria of SEC courses. The students were asked to fill the attendance cum feedback form.

Google form Link floated for Attendance and feedback: https://forms.gle/dCrXPh7bvff7b2zY8

Photos

**Dr. Deepti Jain, Convener, Criteria 1, NAAC welcoming the participants and presentees**

Dr. Lakshay Malhotra, introducing the SEC Course- 'Essential Food Nutrients **' Being Offered by Department of Biochemistry**
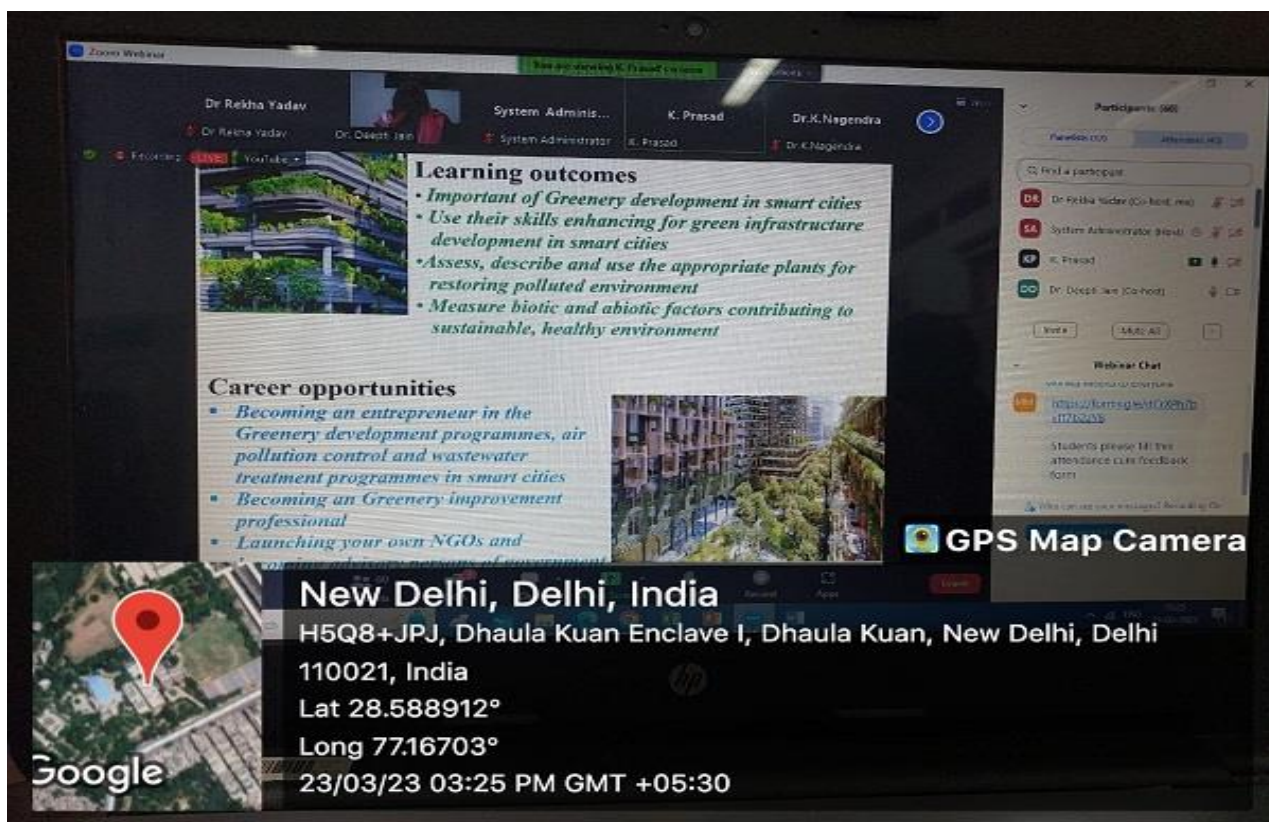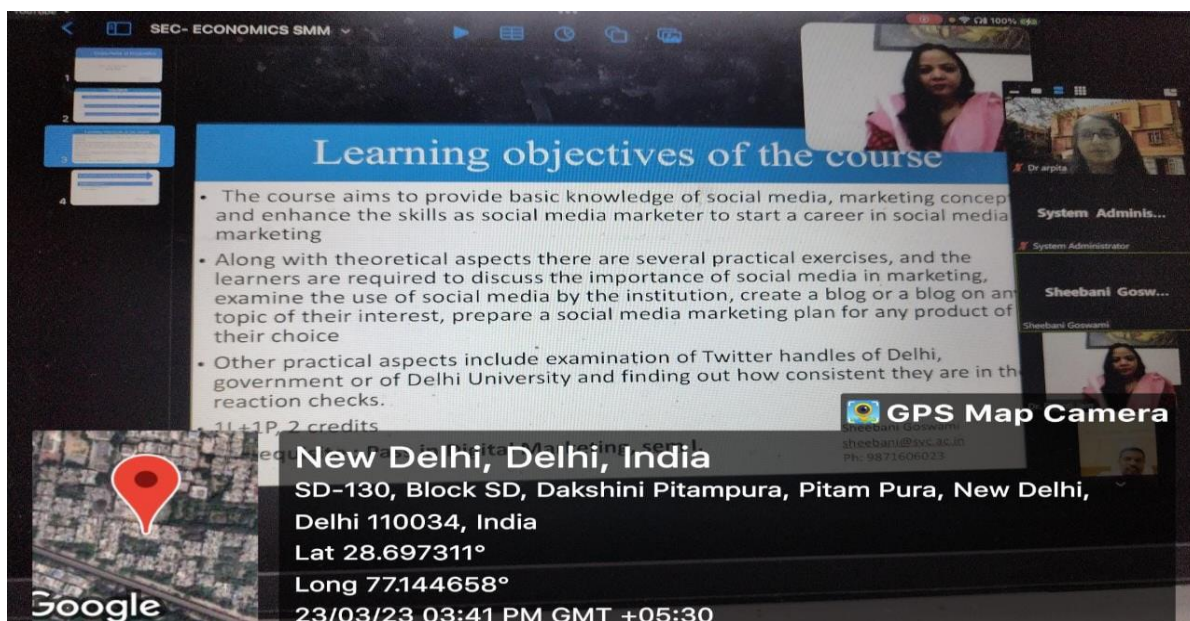

**Dr. K.Prasad, introducing the SEC Course- '**Green Belt development for Smart Cities**' Being Offered by Department of Botany**
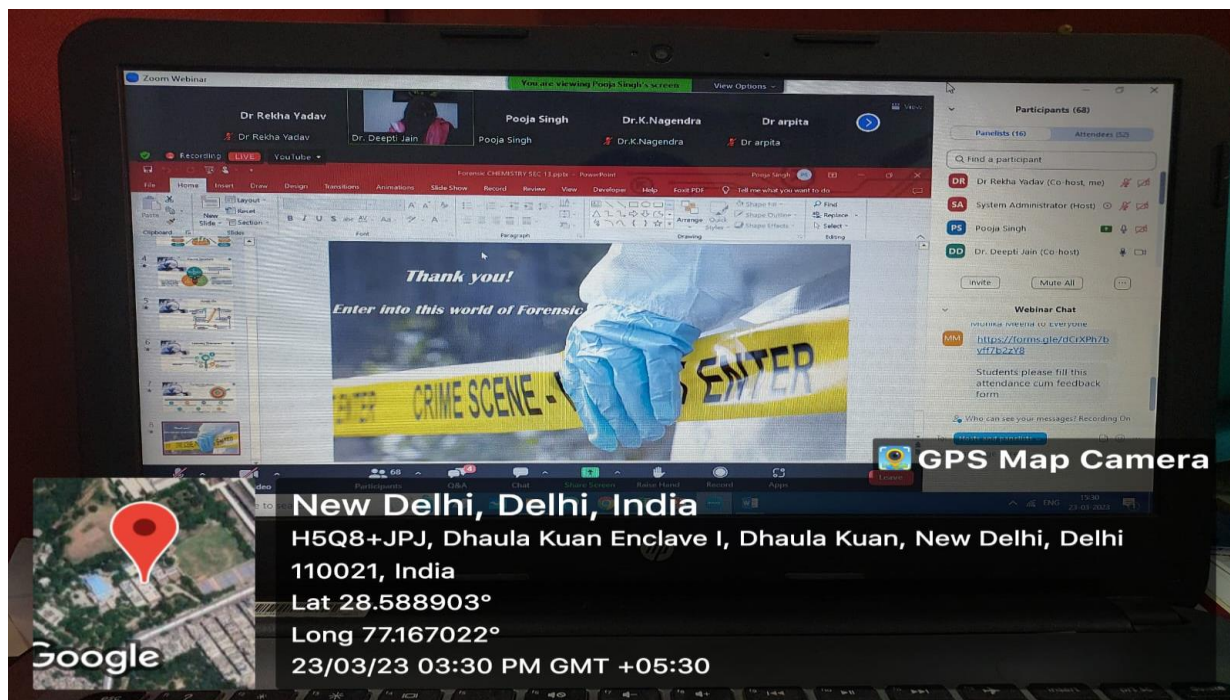
Dr. Pooja Singh, introducing the SEC Course- ': Forensic Chemistry**' Being Offered by Department of Chemistry**
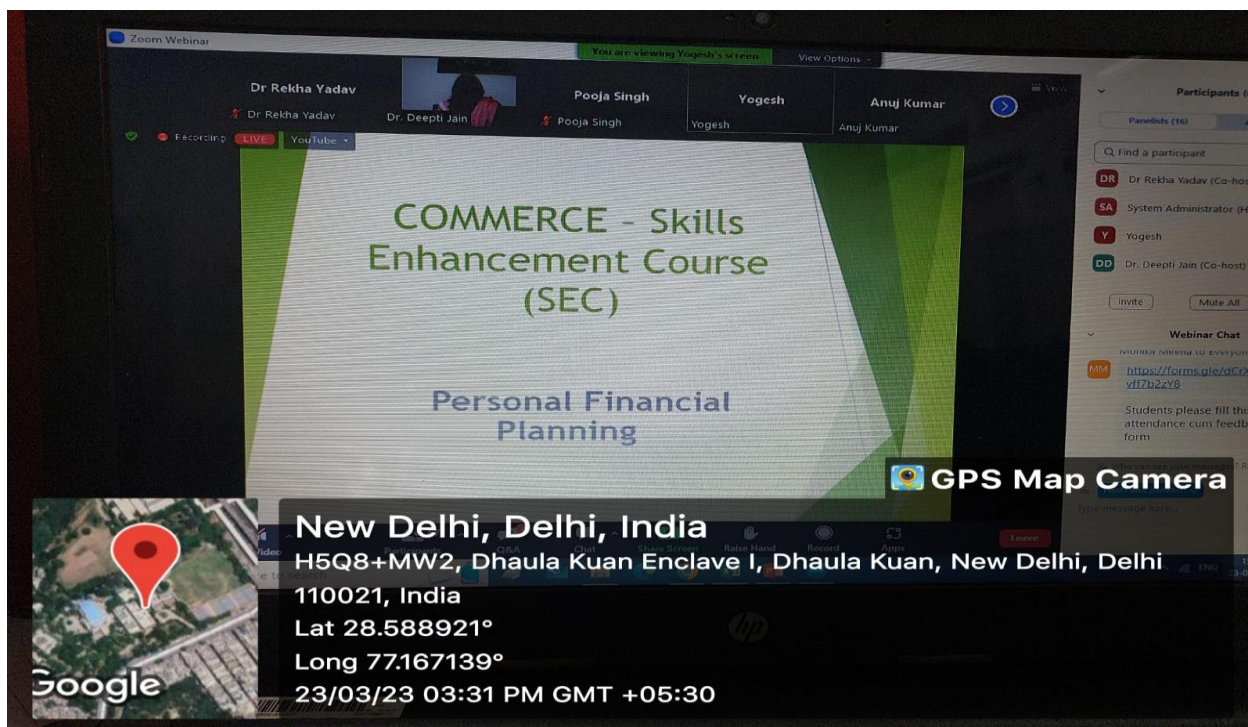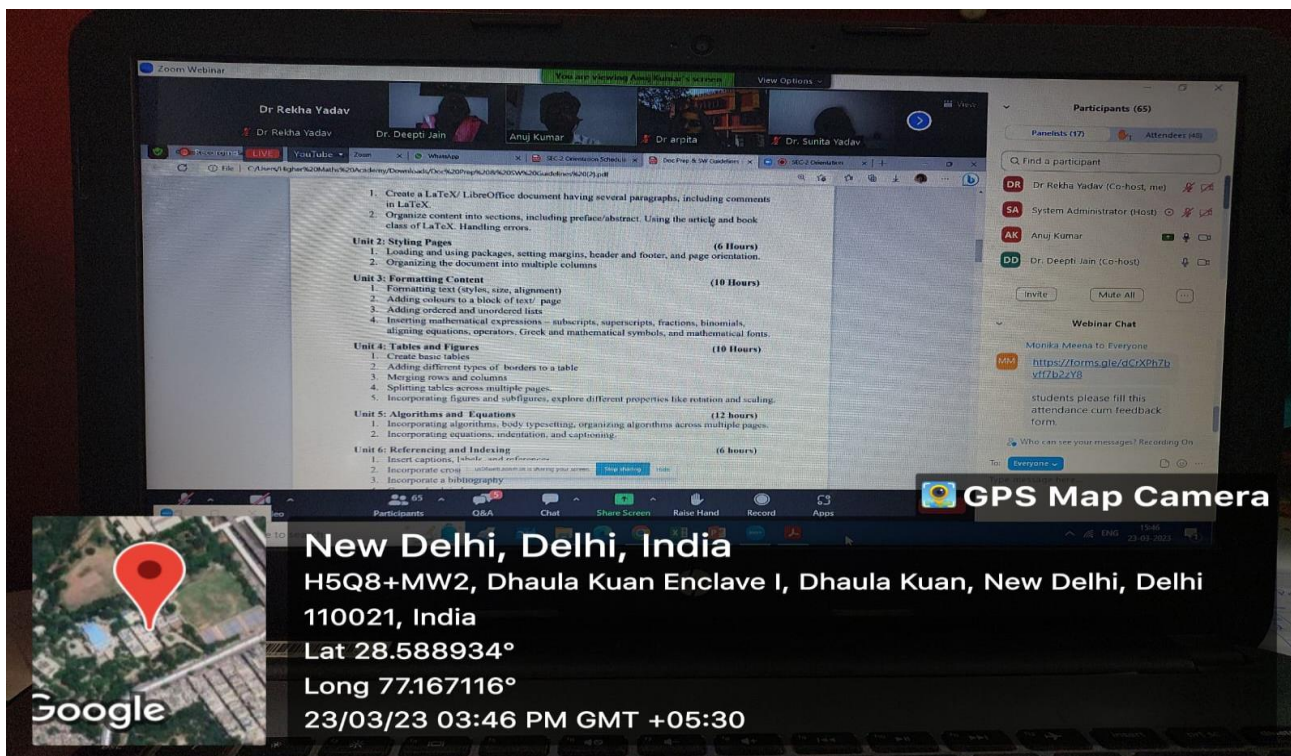

Dr. Yogesh, introducing the SEC Course- 'Personal Financial Planning**' Being Offered by Department of Commerce**

Dr. Sheebani Goswami, introducing the SEC Course- 'Social Media Marketing **' Being Offered by Department of Economics**
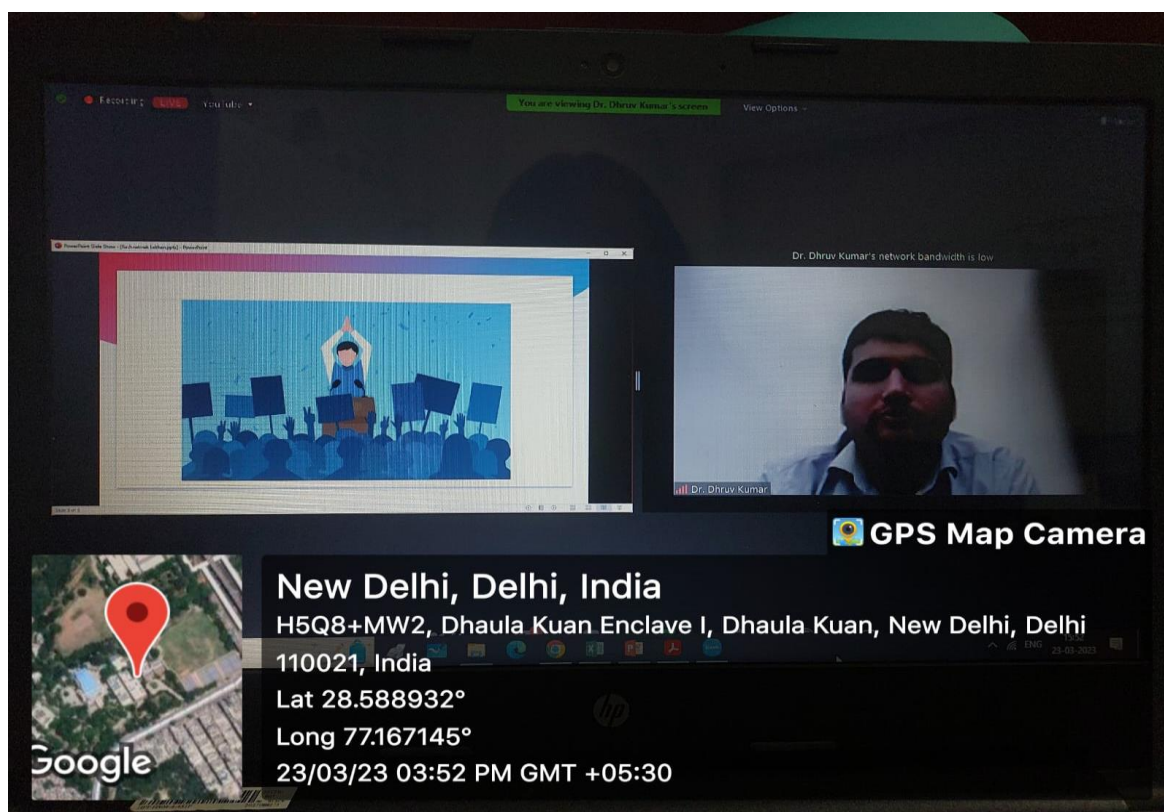
Dr. Dhruv Kumar, introducing the SEC Course- 'Rachnatmak Lekhan**' Being Offered by Department of Hindi**

Dr. Anuj Kumar, introducing the SEC Course- 'Document Preparation & Presentation Software**' Being Offered by Department of Mathematics**
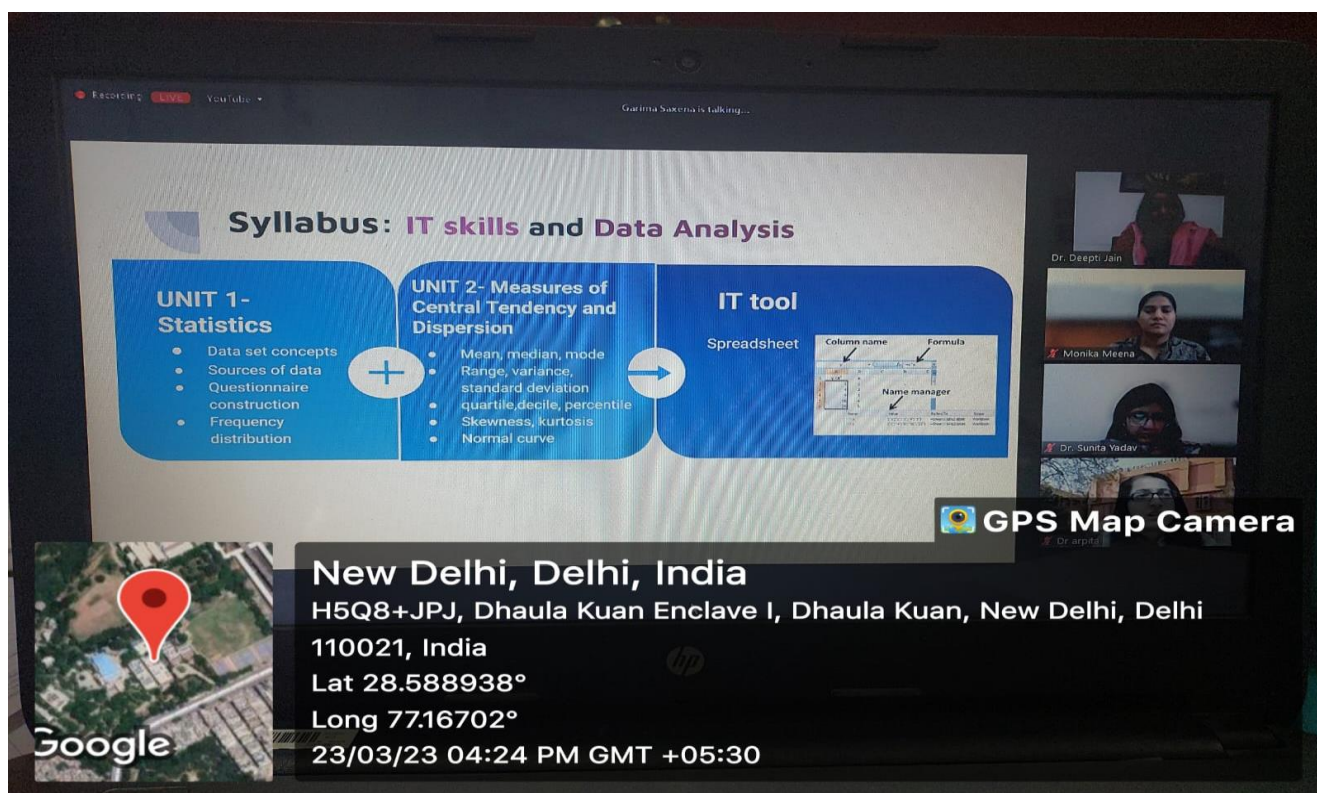
Dr. Surendra Kumar, introducing the SEC Course- 'IT Skills and Data Analysis-I**' Being Offered by Department of Physics**

Dr. Nagendra Kumar Kalaparthi, introducing the SEC Course- 'Statistical Software Package' **Being Offered by Department of Statistics**
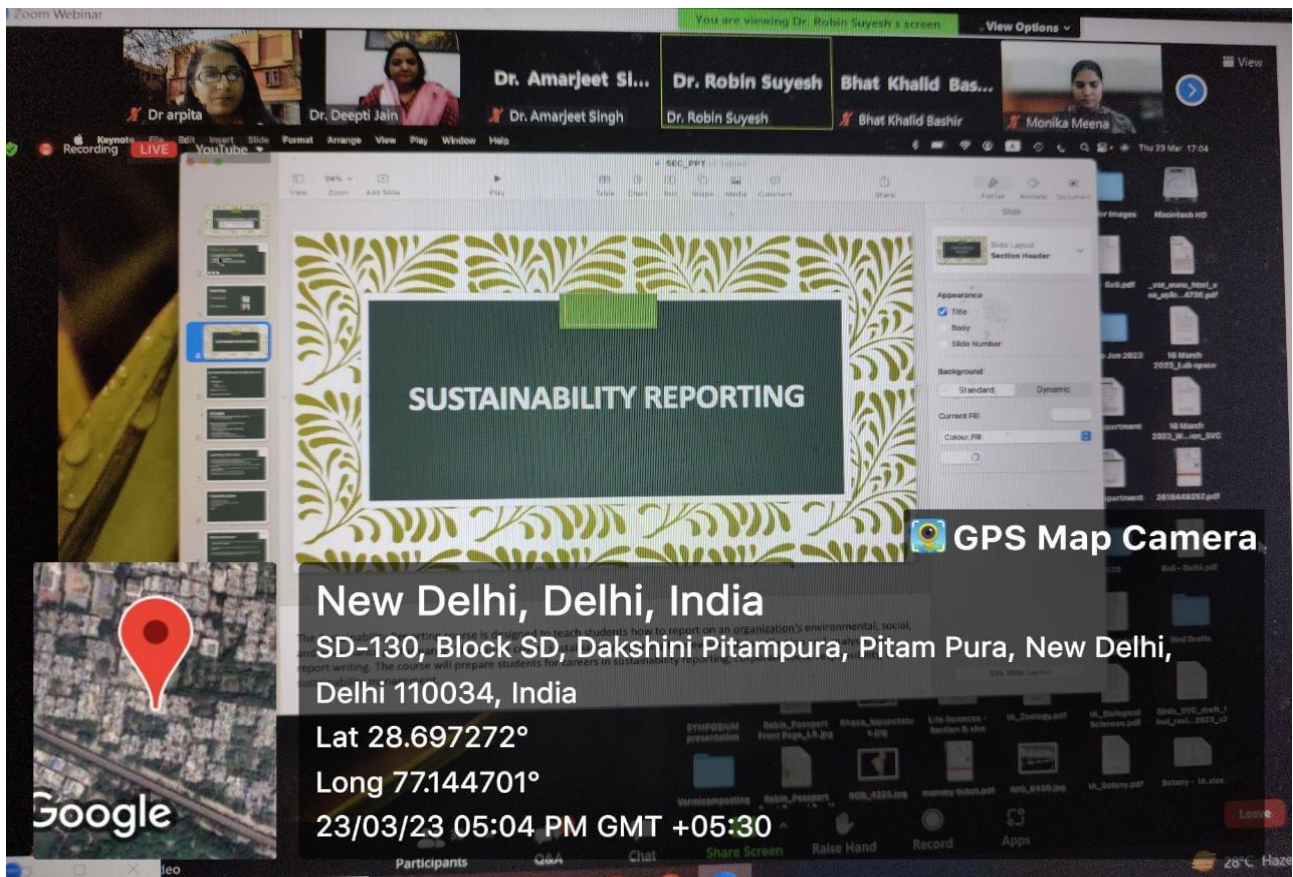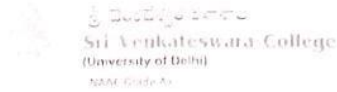
Dr. Amarjeet Singh, introducing the SEC Course- 'Formulation of Fish Feed**' Being Offered by the Department of Zoology**

Dr. Pankaj, introducing the SEC Course- 'Sustainably Reporting**' Being Offered by the Department of EVS**

PROOFS

Permission Letter

Sri Venkateswara College
(University of Delhi)
NAAC Code A+

PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.
2. Please ensure a pre booking of the venue before getting the permission letter signed.
3. A copy of this duly filled form signed by the TIC/ Convener and Principal shall be submitted to ICT, Caretaker and IQAC Coordinator, Dr. Arpita Kaul for commerce and NSS, NCC, Placement and Sports events, Dr. Jitesh Rana for humanities events, Dr. P. Jayaraj for sciences events.

EVENT DETAILS

1. Name of the Department/Society /Association: *IQAC, Criterion 1*
2. Name of the TIC/Convenor (if any): Prof./Dr./Mr./Ms. *Dr. Deepti Jain*
3. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or Community outreach/ skill enhancement/others.......... *Orientation Program*
4. Participants: Student-centric /Faculty/Both
5. Event Type: Offline/Online/Hybrid; Indoor/Outdoor
6. Collaborating Agency /Organization: ....
7. Proposed Title of the Event: *Orientation Program for SEC-2*
8. Tentative List of Speakers with affiliations: *Faculty members of the college*
   ....
9. Date, Time from to : *23rd March, 2023   3:00pm-5:00pm*
10. Financial Assistance/ Funding received (if any) ....
11. Proposed Budget (please attach details in a separate enclosure):
    ....
12. Faculty responsible for Geo Tagged Pictures *Dr. Deepti Jain*
13. Faculty responsible for Event Report *Dr. Deepti Jain*
14. ICT support required, if any (ICT Lab, Laptop, LCD projector) *Zoom Link*
15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance) *NO*
16. Room requirement (Seminar/ any other) ....

Deepti Jain
Name & Signature of TIC/Convenor

C. Sheela Reddy
Signature of Principal

Date: *March 15, 2023.*

Date: *15/3/23*

Tirumala Tirupati Devasthanams
శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+

Dated: 20/03/2023

NOTIFICATION

This is for information to all concerned that orientation programs will be held in online mode for all the second semester students for introducing Generic Elective (GE), Skill Enhancement Courses (SEC) and Value Addition Courses (VAC) papers of the even semester as per the following schedule:

1. VAC Orientation: 22nd March, 2023 (Wednesday) 3:00pm-5:00pm
2. SEC Orientation: 23rd March, 2023 (Thursday) 3:00pm-5:00pm
3. GE Orientation: 27th March, 2023 (Monday) 3:00pm-5:00pm

For this, all Teachers-in-Charge are requested to present along with one teacher concerned with that paper for introducing their paper to students. Please note:

1) Teachers-in Charge/representative teacher may choose to give a maximum of 3-slide PowerPoint presentation for this.
2) Each department will be allotted a maximum of 5 minutes to ensure a timely completion of the event.

It is requested to stick to the time limit for everyone's convenience.

This is to facilitate the students to make informed choices. The detailed schedule and Zoom link will be shared subsequently. IQAC will coordinate the event.

Active cooperation of one and all shall highly be appreciated.

NOTE:
i. The College will float a centralised Google Form for VAC and SEC registration of the students.
ii. Departments may float their own Google forms for GE registration.

Coordinator,
IQAC, Criterion 1

Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Dated: 21/03/2023

NOTIFICATION

All the students of first year of undergraduate courses Semester-II (2022-2023) are directed to fill up the following form to give their preferences for SEC and VAC for the second semester latest by 26th March, 2023.

To fill-up the form click on the following link: https://www.svc.ac.in/courses/reg.php

To facilitate the students to make informed choices regarding VAC, SEC and GE, IQAC, Sri Venkateswara College is organising orientation programs in online mode for all the second semester students for introducing Generic Elective (GE), Skill Enhancement Courses (SEC) and Value Addition Courses (VAC) papers of the even semester offered by various departments of the college as per the following schedule:

1. **VAC Orientation: 22nd March, 2023 (Wednesday) 3:00pm-5:00pm**
   Zoom Link for VAC Orientation:
   https://us06web.zoom.us/j/82610587229?pwd=OEVNQTYyZEcyNXp6VzV1b0R2cliGZz09
2. **SEC Orientation: 23rd March, 2023 (Thursday) 3:00pm-5:00pm**
   Zoom Link for SEC Orientation:
   https://us06web.zoom.us/j/83489451736?pwd=bmZnOFlSbExSd0sNZlVMbElSK3B6OT09
3. **GE Orientation: 27th March, 2023 (Monday) 3:00pm-5:00pm**
   Zoom Link for GE Orientation:
   https://us06web.zoom.us/j/81466921911?pwd=ZHFIWml2UlVEUTVqdWFNbVQ5T3R1Zz09

Note:

- Students of second semester CANNOT opt for the VAC and/or SEC which they have studied in the first semester.
- In case you wish to choose one of the VACs/SECs which is not being offered by the college you shall be required to attend classes of the VAC/SEC at one of the Cluster colleges offering that paper in order to study the same.
- You may view the list of all 24 VACs here and in case, you wish to choose one of the VACs not being offered by the college then choose 'None of the Above' from VAC dropdown list and write an email to Nodal Officer, South Cluster Colleges at coordinatorsouthclustercolleges@svc.ac.in latest by 26th March, 2023 along with the name of the VAC you wish to study, your name, course name, roll no and contact details.
- You may view the list of all SECs by clicking at List 1 and List 2 and in case, you wish to choose one of the SECs not being offered by the college then choose 'None of the Above' from SEC dropdown list and write an email to Nodal Officer, South Cluster Colleges at coordinatorsouthclustercolleges@svc.ac.in latest by 26th March, 2023 along with the name of the SEC you wish to study, your name, course name, roll no and contact details.

Dr Deepti Jain
Coordinator, IQAC, Criteria 1

Prof. Swarn Singh
IQAC, Convenor

Poster

Minute to Minute schedule:-

Dated: 20/03/2023

MINUTE TO MINUTE SCHEDULE FOR SKILL ENHANCEMENT COURSES (SEC) ORIENTATION FOR SEMESTER-II STUDENTS on 23rd March, 2023

The program schedule for SEC-2 orientation on 23rd March, 2023 is as follows:

TIME	PARTICULARS
15:00 hrs- 15:05 hrs	Opening Remarks by Criteria 1 Coordinator, Dr. Deepti Jain
15:05 hrs- 15:10 hrs	Welcome Address by Principal, Prof C. Sheela Reddy
15:10 hrs- 15:15 hrs	**SEC: Essential Food Nutrients** Orientation by Department of Biochemistry
15:15 hrs- 15:20 hrs	**SEC: Green Belt development for Smart Cities** Orientation by Department of Botany
15:20 hrs- 15:25 hrs	**SEC: Forensic Chemistry** Orientation by Department of Chemistry
15:25 hrs- 15:30 hrs	**SEC: Personal Financial Planning** Orientation by Department of Commerce
15:30 hrs- 15:35 hrs	**SEC: Social Media Marketing** Orientation by Department of Economics
15:35 hrs- 15:40 hrs	**SEC: Content Development and Media for Children** Orientation by Department of English
15:40 hrs- 15:45 hrs	**SEC: Document Preparation & Presentation Software** Orientation by Department of Mathematics
15:45 hrs- 15:50 hrs	**SEC: Rachnatmak Lekhan** Orientation by Department of Hindi
15:50 hrs- 15:55 hrs	**SEC: Prospecting E-waste for Sustainability** Orientation by Department of History
15:55 hrs- 16:00 hrs	**SEC: R Programming for Business Analytics** Orientation by Department of Electronics
16:00 hrs- 16:05 hrs	**SEC: IT Skills and Data Analysis-I** Orientation by Department of Physics
16:05 hrs- 16:10 hrs	**SEC: Environment Impact and Risk Assessment** Orientation by Department of Political Science
16:10 hrs- 16:15 hrs	**SEC: Statistics with 'R'** Orientation by Department of Statistics
16:15 hrs- 16:20 hrs	**SEC: Working with People** Orientation by Department of Sociology
16:20 hrs- 16:25 hrs	**SEC: Formulation of Fish Feed** Orientation by Department of Zoology
16:25 hrs- 16:30 hrs	**SEC: Sustainably Reporting** Orientation by Department of EVS
16:30 hrs- 16:35 hrs	Vote of Thanks

TICs are requested to join at least 10 mins prior to their presentation. You are also requested to share the email/contact details of the teacher taking the SEC paper in the chat box during or just after your presentation.

The Zoom link to join the Programme is as follows:
https://us06web.zoom.us/j/83489451736?pwd=bmZnOFl5bExSd0tNZlVMbEl5K3B6QT09

DR. DEEPTI JAIN
IQAC CRITERIA 1 COORDINATOR

PROF. C. SHEELA REDDY
PRINCIPAL
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Attendance cum feedback google form

SEC ORIENTATION FOR SEM-II MAR 2022-23

Attendance and Feedback form

* Required

Email*

Your email

Email*

Your answer

Name*

Your answer

Roll Number*

Your answer

Course and Year*

Your answer

How will you rate the orientation program on a sale of 1-5. 1 being poor 2 average 3 good 4 v good 5 excellent

*

1
2
3
4
5

Was the SEC Orientation program helpful in deciding your choice of GE

*

Strongly Disagree
Disagree
Neutral
Agree
Strongly Agree

Such SEC orientation programs shall be held every semester as they are very helpful.

*
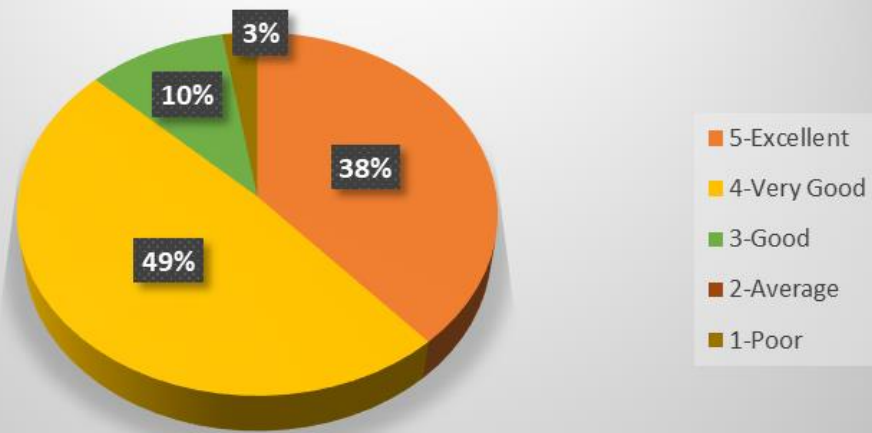
Strongly Disagree
Disagree
Neutral
Agree
Strongly Agree

Any Other Comment

Your answer

Submit

Feedback analysis

How will you rate the GE-2 orientation program on a scale of 1-5.

- 5-Excellent
- 4-Very Good
- 3-Good
- 2-Average
- 1-Poor

3%
10%
38%
49%

Was the SEC -2 Orientation program helpful in deciding your choice of GE-2

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

5%
16%
33%
46%
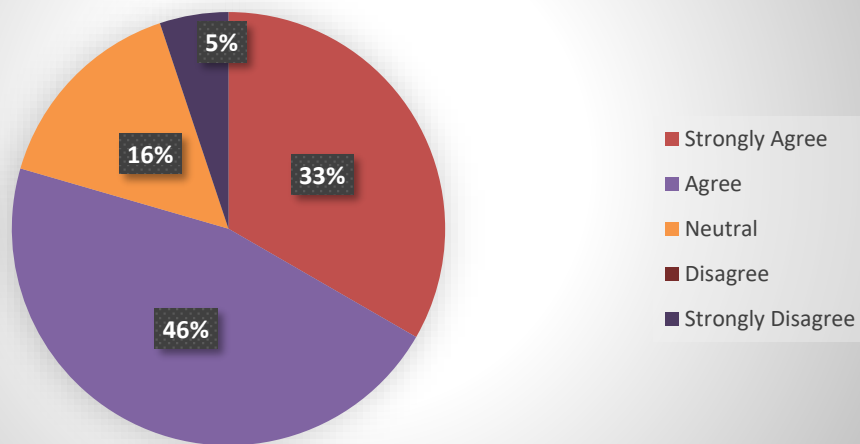
How will you rate the SEC-2 orientation program on a sale of 1-5.

- 5-Excellent
- 4-Very Good
- 3-Good
- 2-Average
- 1-Poor

2%
21%
45%
29%
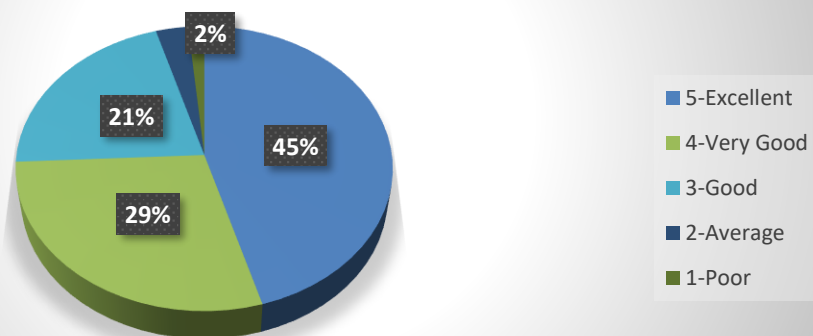
Attendance

Timestamp	Email	Name	Roll Number	Course and Year
2023/03/23 3:15:41 PM GMT+5:30	yr385458@gmail.com	Yogesh Rathore	1722086	Bsc hons maths/ 2023
2023/03/23 3:16:01 PM GMT+5:30	Rahulvats618@gmail.com	Nitish kumar	422039	Ba(H) sanskrit 1st year
2023/03/23 3:16:10 PM GMT+5:30	nikitakaushik2027@gmail.com	Nikita kaushik	222002	Eng hons 1st year
2023/03/23 3:16:32 PM GMT+5:30	arishas939@gmail.com	Arisha Siddiqui	1322013	Bsc Hons BIOLOGICAL SCIENCE
2023/03/23 3:17:01 PM GMT+5:30	swetasingh172005@gmail.com	Sweta	1022145	Bcom hons 1st yr
2023/03/23 3:17:07 PM GMT+5:30	meeru1326@gmail.com	Meeru	722037	B. A. (Hons) Political Science and First year
2023/03/23 3:17:26 PM GMT+5:30	41mrityuanjay11A2@gmail.com	Mrityuanjay	522001	BA (Hons) Economics
2023/03/23 3:17:47 PM GMT+5:30	deepalikumari768@gmail.com	Deepali kumari	1422007	B.sc(hons) Botany 2022-2023
2023/03/23 3:19:21 PM GMT+5:30	anjaliy5269@gmail.com	Anjali Yadav	1022084	B.Com(Hons.) 1st Year
2023/03/23 3:19:34 PM GMT+5:30	yaminiraina18@gmail.com	Yamini Raina	1422024	B.Sc. Botany (Hons.), First year - semester 2
2023/03/23 3:21:04 PM GMT+5:30	chauhanparidhi6@gmail.com	Paridhi Chauhan	1322004	B.Sc.(Hons). Biological Sciences
2023/03/23 3:26:56 PM GMT+5:30	skishor9430@gmail.com	Shreyanshu Kishor	1422020	Botany Hons. 1st Year
2023/03/23 3:31:06 PM GMT+5:30	skumarsinha2405@gmail.com	Sumit Kumar Sinha	1622049	Bsc. (H) Electronics Sem II, Year I
2023/03/23 3:37:27 PM GMT+5:30	akanshabehera12@gmail.com	Akansha behera	822038	BA (H) SOCIOLOGY, 1st year
2023/03/23 3:37:46 PM GMT+5:30	shivangiarya39@gmail.com	Shivangi Arya	1122003	B.Sc Life Sciences
2023/03/23 3:39:26 PM GMT+5:30	snehakhatri79@gmail.com	Sneha khatri	722036	B.A.(hons.) Political Science ,1st Year
2023/03/23 3:41:51 PM GMT+5:30	sachinkumar93183@gmail.com	Sachin Kumar Singh	1222060	B.sc Biochemistry (Hons)
2023/03/23 3:42:19 PM GMT+5:30	Kumaripriyanshu930@gmail.com	Priyanshu kumari	922163	Bcom program first year
2023/03/23 3:43:32 PM GMT+5:30	thotahariprasad1200@gmail.com	Hari Prasad	922161	B com program 1 St year
2023/03/23 3:47:07 PM GMT+5:30	rituchahal2005@gmail.com	Ritu	1822035	Bsc.physics and 1st year
2023/03/23 3:48:48 PM GMT+5:30	anshshibu099@gmail.com	Ansh Shibu	1622056	Bsc(H)Electronics, 2022
2023/03/23 3:49:24 PM GMT+5:30	tusharjha07@gmail.com	Tushar	622002	History hons. 1st year
2023/03/23 3:49:40 PM GMT+5:30	anirudhgambhir27@gmail.com	Anirudh Gambhir	1022067	Bcom hons and 1st
2023/03/23 3:58:34 PM GMT+5:30	sheenagoel2587@gmail.com	Minal	522032	Ba hons economics, first
2023/03/23 4:06:23 PM GMT+5:30	pragnyaboddepalli@gmail.com	Boddepalli Sai Pragnya	122004	BA Programme

2023/03/23 4:22:18 PM GMT+5:30	achanbako@gmail.com	Achanba Kongbam	622057	BA (Hons) History
2023/03/23 4:27:10 PM GMT+5:30	malvikapant1712@gmail.com	Malvika Pant	1122163	B.Sc. (Prog.) Life Sciences, First Year.
2023/03/23 4:37:01 PM GMT+5:30	jiindalshivangi@gmail.com	Shivangi Jindal	1022090	Bcom hons.
2023/03/23 4:38:04 PM GMT+5:30	hashimchirag48@gmail.com	hashim	922164	boom 1st
2023/03/23 4:39:38 PM GMT+5:30	harshanshumehta@gmail.com	HARSHANSHU MEHTA	1922027	B.Sc. Statistics Hons
2023/03/23 4:39:57 PM GMT+5:30	adhlakhaa@gmail.com	Anuraag Adhlakha	922157	1st Year - 1st Semester
2023/03/23 4:48:25 PM GMT+5:30	aayushk243@gmail.com	Aayush	622058	BA.(Hons.) History - 1st Year(Semester - II)
2023/03/23 4:50:24 PM GMT+5:30	hiascray@gmail.com	Nikita Ghosh	1422010	B.Sc(H)Botany ;1st year
2023/03/23 4:50:33 PM GMT+5:30	gudduguptadee@gmail.com	Guddu Gupta	1122167	BSC LIFE SCIENCE 1st year 2nd semester
2023/03/23 4:51:23 PM GMT+5:30	yaminiraina18@gmail.com	Yamini Raina	1422024	B.Sc. Botany (Hons.), First year - semester 2
2023/03/23 4:51:30 PM GMT+5:30	anand020404@gmail.com	Amit Anand	622004	BA Hons History
2023/03/23 4:51:40 PM GMT+5:30	aradhanashree2005@gmail.com	Aradhana Shree	1722062	BSc Mathematics hons., 1st year
2023/03/23 4:57:53 PM GMT+5:30	shauryavirpratapsingh@gmail.com	Shauryavir Pratap singh	922144	Bcom prog
2023/03/23 4:58:09 PM GMT+5:30	sy.saurabh8@gmail.com	Saurabh Yadav	922148	B.com 1st
2023/03/23 5:09:07 PM GMT+5:30	rakshitayadav332@gmail.com	Rakshita yadav	1222054	Bsc (Hons) Biochemistry/ 1st year
2023/03/23 5:09:40 PM GMT+5:30	rastogi1063@gmail.com	Arjun rastogi	1122066	Bsc life sciences program 1st year
2023/03/23 5:10:34 PM GMT+5:30	abhinavmallick03@gmail.com	abhinav mallick	1722043	Mathematics (Honours), 1st Year
2023/03/23 5:10:50 PM GMT+5:30	shrutibaranwal11@gmail.com	Shruti Baranwal	1622044	B Sc (Hons) Electronics - 1st year
2023/03/23 7:44:35 PM GMT+5:30	muktigupta0104@gmail.com	Mukti	1022162	Bcom hons 1st year

Certificate of completion

Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

Sri Venkateswara College

(University of Delhi)

NAAC Grade A+

CERTIFICATE

This is to certify that the **Orientation for SEC(Skill Enhancement Course)** **for Semester-II** was successfully conducted on **23.03.2023** from **3:00pm to** **5:00pm** by __IQAC_ in the O<u>nline</u> mode and its event report has been submitted to IQAC for records.

Event In-Charge

IQAC Coordinator

Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021